**First Year Report & Oral Examination Feedback Form**

The First Year EngD Report is due by the end of month 11 of EngD studies. The Oral Examination should be completed, and this Feedback Form completed by the end of month 12 of EngD studies.

**The First Year EngD Report:**

* First Year EngD Reports should be approximately 40-50 pages.
* The student should give a detailed report of work completed, and show how the thesis hypothesis will be validated within the remaining time.
* The student should give a critical literature review that informs the proposal, highlighting the key state of the art in the area of the proposal.
* The student could include summaries of exploratory work done in the first year, these should inform the proposed contribution.
* The student should give an initial plan of work to be undertaken during the second year of the EngD.
* The report is roughly comparable to a first year PhD report, but given that a EngD student on this programme will have recently completed an MRes, we would expect a better formed idea of the work and substantive research to have already been undertaken.
* The report must be submitted to your primary supervisor for marking ahead of the Oral Examination.

**The Oral Examination (viva):**

* The student will make a short presentation of 10-15 minutes explaining their research.
* The purpose of the Oral examination is for the student to defend their research and to check that there is a viable plan of work leading to doctoral quality research.

**The assessor should send the completed form to:**

1. The student’s primary supervisor, who can then discuss the feedback with the student
2. The Centres manager, Charlotte Penny: [charlotte.penny@ucl.ac.uk](mailto:charlotte.penny@ucl.ac.uk)
3. The general VEIV admin address: [veiv-admin@cs.ucl.ac.uk](mailto:veiv-admin@cs.ucl.ac.uk)

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| **Name of Candidate** |  |
| **Preliminary EngD Title** |  |

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| **Starting date** |  |
| **Date of Report** |  |
| **1st Supervisor** |  |
| **2nd Supervisor** |  |
| **Assessor** |  |
| **Viva date** |  |

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| **1. Problem statement** |
| *Describe the research problem that the work is addressing (2-3 sentences)* |
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| **2. Literature reviewed** |
| *(i) Has the candidate undertaken this and understood the materials?*  *(ii) Is the literature review critical?* |
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| **3. Proposed contribution** |
| *Has the candidate outlined the issues that the research project is set to address?* |
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| **4. What is the scope of the thesis?** |
| *Has the candidate stated the boundaries of the research (e.g. what will be covered, what not)?* |
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| **5. What research needs to be carried out to towards the research contribution?** |
| *(i) Has the candidate complete preliminary research activities (reviews, studies, experiments, simulations?*  (ii) Has the candidate demonstrated that they know how to validate their contributions? |
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| **6. Workload and timetable** |
| *Has the candidate provided an estimation of work and timeframe for the subsequent research?* |
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| **7. Progression** | | |
| **Can the student progress to the 2nd year of the Four Year Modular EngD?** | Yes | No |

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| **8. Comments** |
| *Do the assessors or supervisors have other advice for the student?* |
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Revised November 2016