**Second Year Report & Oral Examination Feedback Form**

The Second Year EngD Report is due by the end of month 23 of EngD studies. The Oral Examination should be completed, and this Feedback Form completed by the end of month 24 of EngD studies.

**The Second Year EngD Report:**

* Second year reports vary in length dramatically, but 50-90 pages is typical.
* Second year report should be in the form of a partial draft thesis.
* Student should demonstrate a clear plan for completing the doctorate.

**The Oral Examination (viva):**

* The student will make a short presentation of 10-15 minutes explaining their research.
* The purpose of the viva is for the candidate to demonstrate that they have completed the main body of research work in their doctorate and that they have a good plan to finish in the remaining 12 months.

**The assessor should send the completed form to:**

1. The student’s primary supervisor, who can then discuss the feedback with the student
2. The Centres manager, Charlotte Penny: [charlotte.penny@ucl.ac.uk](mailto:charlotte.penny@ucl.ac.uk)
3. The general VEIV admin address: [veiv-admin@cs.ucl.ac.uk](mailto:veiv-admin@cs.ucl.ac.uk)

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| **Name of Candidate** |  |
| **Preliminary EngD Title** |  |

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| **Starting date** |  |
| **Date of Report** |  |
| **1st Supervisor** |  |
| **2nd Supervisor** |  |
| **Assessor** |  |
| **Viva date** |  |

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| **1. Thesis contribution** |
| *a. What contribution will the thesis make?* |
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| *b. Is the contribution significant enough to be awarded an EngD? If not, how could it be changed to make it so?* |
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| *c. Is the contribution timely (or is it in danger to be overtaken by other developments)?* |
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| **2. Research Progress** |
| *a. Have all research activities needed for the contribution been completed? If not, state which are missing.* |
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| *b. Are the results of the candidate's research sound? If not, please state why not.* |
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| *c. Has the candidate undertaken or planned validation of the thesis contribution? Is the validation, in your opinion, sound? If not, how should the contribution be validated?* |
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| *d. How long will it take the candidate to complete the activities remaining before submission?* |
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| **3. Thesis structure/Table of contents** |
| *a. Is the proposed thesis story convincing?* |
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| *b. Are there chapters missing from the proposed TOC, or ones that should be removed?* |
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| *c. Is the literature review up-to-date? Is it sufficiently critical?* |
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| **4. Written presentation** |
| *Please provide any comments you have on the written presentation of the report in terms of (i) Structure; (ii) Clarity, and (iii) Expression* |
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| **5. Viva feedback** |
| *Was the candidate able to explain the research problem and proposed contribution?* |
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| *b. Did the candidate understand questions put to them?* |
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| *c. Was the candidate able to explain and defend their research approach, and results?* |
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| *d. Is the candidate able to reflect critically on the thesis contribution and research approach?* |
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| **6. Progression** | | |
| **Can the student progress to the 3rd year of the Four Year Modular EngD?** | Yes\* | No\*\* |

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| **7. Comments** |
| *\*If the student will progress to the next year, do you have any advice or comments for the candidate that might help with his/her future research?* |
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| *\*\*If the student will* ***NOT*** *progress to the next year, what course of action do you propose? Is the supervision arrangement working? If not, what is needed? Is the industrial supervisor satisfied by the progress? If not, what is needed?* |
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| *Do you have any knowledge of/experience with examiners that might help the candidate?* |
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(Revised November 2016)